

## Location & Parking

Foundation House, Unit C (West) Hamilton Business Park, Hamilton Way, Hedge End, Southampton, S030 2RJ

what3words.com/half.double.safely

## **Directions from Junction 7 of M27**

- Take Exit to Botley, Superstores δ Ind. Estate A334 (Stay in middle lane)
- At the roundabout, take the 1<sup>st</sup> exit left onto Tollbar Way B3342
- For the next 2 roundabouts, take the 2<sup>nd</sup> exit (straight across)
- At the next roundabout (KFC/Pizza Hut to your right), take the 4<sup>th</sup> exit (right) onto B3035, Botley Road
- Take the third left into Hamilton Way
- At the end of the road, Foundation House is ahead of you (orange circle on the map, with parking entrance to the left)
- Three Visitor spaces (marked with a V) are on the left as you enter the car park please reverse park into your space
- If all spaces are full, please contact your meeting organiser for more information



### **Arrival**

Upon arrival to the office, call us on 01489 535 889 and we will meet you at the main entrance.

Our dress code is smart business – no need to wear a suit. However, on a Friday, dress down rules apply and business casual may be worn e.g. jeans.



# Health & Safety - Emergency Procedures and First Aid

Safety is Connect It Utility Services' top priority.

Noticeboards are located around the building, containing the relevant health and safety information.

We have a number of Fire Wardens and First Aiders - if you need help please ask.

Fire alarms are tested every Wednesday at 10am. Should you hear the fire alarm at any other time, you will be directed by a Connect It employee to leave immediately by the nearest exit. Do not use the lift. The muster point is at the front of the building, in the car park.

If you would like any more information relating to our Health and Safety procedures, please speak to your Connect It representative.

PLEASE DO NOT ATTEND THE OFFICE IF YOU FEEL UNWELL, OR HAVE ANY FLU / COVID-19 SYMPTOMS.